

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

- I. ROLL CALL AND MEETING CALLED TO ORDER - 5:07 P.M.** The meeting was called to order by Chair, Rick Mullins followed by the Pledge of Allegiance and a Moment of Silence.

Members in Attendance: Rick Mullins, Chair; Damon Rasnick, Vice-Chair; Jason Hicks; Jamie Hackney; Tonya Baker, Clerk; Haydee Robinson, Superintendent; Scott Mullins, Board Attorney

Approval of Agenda:

Following a motion by Jason Hicks and a second by, Damon Rasnick, the Agenda was approved as presented

Vote results

Aye:	4	Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

II. PUBLIC COMMENT

Mr. Jason Hicks read the Public Comment Guidelines.

Kathy Musick: VPE - The regional representative for Virginia Professional Educators commended Mrs. Robinson and her staff for the stipends that will be voted on and thanked the Board for all that they do for the students and teachers of Dickenson County and hopes the Board will vote in the Stipends.

III. CONSENT AGENDA

Following a motion by Damon Rasnick and a second by Jamie Hackney; the Consent Agenda was approved as presented.

Vote results

Aye:	4	Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

a. Approval of Minutes

❖ October 27, 2021 - Regular Meeting

b. Approval of Monthly Bills - School Operation Fund

Monthly Bills: Check # 882534-882624- \$397,317.89

Monthly Payroll: Check # 389998-390090 - \$1,869,512.67

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

c. School Activity Fund

- ❖ Informational Item

d. Approval of Field Trips

- ❖ Ridgeview High School
 - 11/12/21 - Richlands High School - 7th-12th
 - 11/18/21 - MECC - 9th - 12th
 - 11/22/2021 Honaker, VA - 7th - 12th
 - 12/03/21 - Haysi, VA - 7th -12th
 - 12/05/21 - Norton, VA - 7th - 12th

e. Approval of Bank Reconciliation Documents

f. New Elementary Construction Invoices

IV. INFORMATION FOR THE BOARD

Mrs. Robinson informed the Board Members about VSBA Virtual Conferences and Seminars.

Important Dates to remember:

- ◆ Nov. 15 – 19, 2021: American Education Week
- ◆ Nov. 22 – 26, 2021: Fall Break: Schools are Closed
- ◆ Dec. 15, 2021: December School Board Meeting: 5:00 p.m.
- ◆ Dec. 20 – Dec. 31, 2021: Christmas Holidays
- ◆ Jan. 3, 2022: Professional Development Day/Teacher Workday
- ◆ Jan. 4, 2022: Students Return to School

VSBA Conferences

VSBA Capital Conference, January 24 & 25, 2022

VSBA Title IX Workshop, February 8, 2022

Personalized Board Training and Development - Virtual

V. SUPERINTENDENT ROBINSON

g. Good News from our Schools

Mr. Deel presented the Student Enrollment and Attendance Report

October 2021: Student Enrollment and Attendance Report

Be Great with 8! Be a Hero: Here, Every Day, Ready, On-Time

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

As of Friday, Oct. 29, 2021, the student enrollment was 1873.

Clintwood Elementary School:	387	89.44%
Ervinton Elementary School:	119	90.14%
Sandlick Elementary School:	344	89.24%
Ridgeview Middle School:	420	88.5%
Ridgeview High School:	603	88.42%

The total enrollment percentage for October was 89.24%.

An Attendance Summary Sheet with attendance percentage for each school;

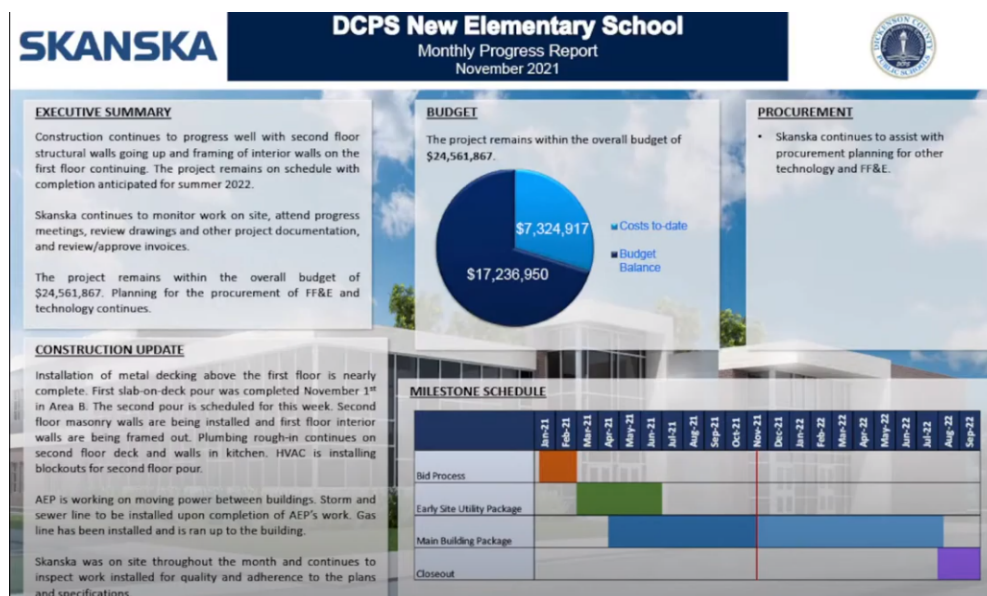
- Attendance Summary of October 2021
- Enrollment Tally by October,
- Attendance Percentage Comparison from 2017 – 2018 to present;
- PK enrollment per school;
- Summary of students who withdrew in October 2021

Enrollment in DCPS Pre- K program, per school:

Clintwood Elementary School:	34
Ervinton Elementary School:	20
Sandlick Elementary School:	25
Total:	79

h. Update on New Elementary School Construction Project

Tim Burge, the Construction Superintendent for Skanska, presented a new elementary school project report and updated the School Board on the construction project.



Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

i. Discussion of New Elementary School

Mrs. Robinson - With the opening of the new elementary school in August 2022, the School Board needs to begin the process to consider and address several issues related to the opening of the new school:

- Official Name of School
- Student Capacity for the New Elementary School
- PK – 5 Staff and Faculty:
- Discussion of the Closure of SES
- Discussion of other school closures if needed
- Determining Bus Routes
- Determining Colors and Mascot
- Transitioning and Moving Staff
- Ribbon Cutting Ceremony with the U. S. Corps of Engineers: August 2022

The discussions for these and other topics will begin in January 2022. If the School Board would like to discuss other related matters to the new elementary school, please let me know immediately, and we will include them on the list.

j. Plan for Safe Return to In-Person Instruction and continuity of Services Update

During the period of ARP ESSER award (until September 2023), Dickenson County Public Schools will periodically review and, as needed, revise its plan for the safe return to in-person instruction and continuity of services. The plan will be reviewed at least every six months, and the school system will seek and take into account public input during the review process. Plan revisions will address updated CDC guidance on safely reopening schools, if any are issues. This plan is posted on www.dcpcs.k12.va.us for public comment.

The plan was first updated on June 1, 2021, and is due to be updated by Dec. 1, 2021. The plan is currently posted on the website now for public review and input.

k. Approval of Proposed Stipend for DCPS Staff

Laura Taylor, Director of Business and Finance, presented the proposed stipends.

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

Dickenson County Public Schools Proposed Stipends for Full and Part-Time Employees FY 2021-2022							
Position	Full-Time	Amount	Total Full-Time	Part-Time	Amount	Total Part-Time	Total
Aides and Aides/Drivers	5	\$900	\$4,500	42	\$450	\$18,900	\$23,400
Assistant Principals	4	\$900	\$3,600				\$3,600
Bus Drivers	19	\$900	\$17,100				\$17,100
Bus Drivers with 2nd PT Position	3	\$900	\$2,700	3	\$225	\$675	\$3,375
Bus Drivers 80%	0	\$720	\$0	2	\$720	\$1,440	\$1,440
Cafeteria Staff / Coordinator	18	\$900	\$16,200	7	\$450	\$3,150	\$19,350
CO Secretaries / Staff	3	\$900	\$2,700				\$2,700
Coordinators	3	\$900	\$2,700				\$2,700
Counselors	5	\$900	\$4,500				\$4,500
Counselor/Driver	1	\$900	\$900	1	\$450	\$450	\$1,350
Custodians	22	\$900	\$19,800	3	\$450	\$1,350	\$21,150
Directors	7	\$900	\$6,300				\$6,300
Librarians	5	\$900	\$4,500				\$4,500
Maintenance	3	\$900	\$2,700				\$2,700
Mechanics	3	\$900	\$2,700				\$2,700
Nurses / Coordinator	7	\$900	\$6,300				\$6,300
Principals	5	\$900	\$4,500				\$4,500
School Secretaries	8	\$900	\$7,200				\$7,200
Substitutes - Long Term	0	\$900	\$0	7	\$450	\$3,150	\$3,150
Superintendent	1	\$900	\$900				\$900
Teachers	157	\$900	\$141,300	3	\$450	\$1,350	\$142,650
Teacher/Drivers	10	\$900	\$9,000	10	\$450		\$9,000
Teachers 80%	0	\$720	\$0	1	\$720	\$720	\$720
Teachers - Part-Time	0	\$900	\$0	3	\$450	\$1,350	\$1,350
Technology	2	\$900	\$1,800				\$1,800
Therapists / Therapy Assistants	5	\$900	\$4,500				\$4,500
Totals:	296		\$ 266,400	82		\$ 32,535	\$298,935
FICA							\$22,869
Total Estimated Cost:							\$321,804
FULL-TIME EMPLOYEES RECEIVE							\$ 900
HIRED PART-TIME EMPLOYEES RECEIVE							\$ 450

Estimates Based on Employee Database 11/12/2021. Slight variation is possible.
 Stipends will be paid to current Full-Time and Hired Part-Time employed as of December 1, 2021
 Does not include Bus Drivers with Social Security Income Limits (3)
 Teacher/Drivers receive FT Stipend plus PT Stipend for Bus Driver Position (\$1,350)
 80% Teachers and Drivers receive 80% of FT Stipend (\$720)
 Full Time Employee with 2nd Part-Time position will receive FT plus 50% of Part-Time Stipend Amount (\$1,125)
 Long-Term Substitutes receive Part-Time Stipend Amount (\$450)

Following a motion by Jason Hicks and seconded by Jamie Hackney; the stipend for DCPS employees was approved as presented.

Vote results

Aye: 4 Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
 No: 0
 Abstain: 0
 Not Cast: 0

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

I. Approval of Early Payroll in January 2022

Laura Taylor, Director of Business and Finance, presented the proposed early payroll in January 2022.

We are recommending early payroll for our employees in January 2022. This has been approved by School Boards in prior years.

We are recommending early payroll on Friday, Jan. 21, 2022. This will allow early payroll for employees in November, December, and January 2022.

Following a motion by Damon Rasnick and second by Jason Hicks; early payroll for January 2022 was approved.

Vote results

Aye:	4	Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

VI. BOARD COMMENT

Jamie Hackney: Thoughts with Dr. Lyle he couldn't be with us tonight. I hope everything is good for him. I am very glad to be able to pass the stipend especially with this time of year and the type of year that we have had. I am very grateful and thankful to be able to do that. I know it's a small token of our appreciation but definitely to let all the members of our staff know that this Board does appreciate all that they do.

Damon Rasnick: Yes I'm certainly happy as well that we were able to do that. I want to thank everyone for all the hard work they have done. It's been a tough year for every educator in this country. We certainly appreciate what our folks have done. I hope everyone has a safe and happy Thanksgiving holiday.

Jason Hicks: I'll echo the same sentiments. Mr. Rasnick Mr. Hackney and Ms. Musick said it best, folks had to dig in, it's been a rough year everybody had to do a little extra and we are happy to do this as a small token of our appreciation. This board does recognize the difficult times that everybody's had.

Rick Mullins: I will echo what Jason said, I am so thankful that we have had the money to be able to provide the stipends. I think Glenn Graham said it earlier, I talked with him earlier today he said I worked 30 years in the teaching sector here in Dickenson County and Joyce as well. He said Rick, my hats off to all these teachers I know difficult it was when I was a teacher and I can only imagine what they have had to go through. It's a blessing and I would like to thank everybody for that.

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

- VII. Closed Session, Pursuant to Section 2.2-3711, Paragraph A of the Code of Virginia**, there will be a closed meeting for the purpose of 1.) Employment issues relating to discussion or consideration of specific individuals for employment as an Occupational Therapist, Teachers, Custodian (Full and Part-Time), Part-Time Cooks, Substitutes, FMLA requests, retirement, and the Division Superintendent's evaluation pursuant to Virginia Code Section 2.2-3711 (A) (1) 2.) Student request for early graduation, Parent's request for delayed entry to school pursuant to Virginia Code Section 2.2-2311 (A) (2) 3.) To consult with legal counsel regarding the investment of public funds associated with school construction and consultation regarding actual or probable litigation, along with consultation regarding specific matters requiring legal advice pursuant to Virginia Code Section 2.2-3711 (A) (6) (7) and (8) of the Code of Virginia

Following a motion by Jamie Hackney and second, by Damon Rasnick, the Board convened into a Closed session.

Vote results

Aye:	4	Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Following a motion by Damon Rasnick and a second by Jamie Hackney; the board returned to open session.

Vote results

Aye:	4	Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

Board Certification

Mrs. Robinson read the following certification to Closed Session:

WHEREAS, the Dickenson County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Dickenson County School Board hereby certifies that, to the best of each member's knowledge, (i) only the public business matters lawfully exempted from open meeting requirements by Virginia law were discussed and (ii) only such public business matters as

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Certification results

Certify: 4 Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No: 0
Abstain: 0
Not Cast: 0

Board Action:

Following a motion by Damon Rasnick and a second by Jamie Hackney student 1000003262 was approved for early graduation as presented.

Vote results

Aye: 4 Rick Mullins, Dr. Lurton Lyle, Jason Hicks, Damon Rasnick, Jamie Hackney
No: 0
Abstain: 0
Not Cast: 0

Following a motion by Damon Rasnick and a second by Jamie Hackney the personnel matters and employment recommendations were approved as presented in the executive session.

Vote results

Aye: 4 Rick Mullins, Jason Hicks, Damon Rasnick, Jamie Hackney
No: 0
Abstain: 0
Not Cast: 0

PERSONNEL/LEGAL

Substitutes

- Kayleigh Strouth
- Trinity Strouth

FMLA

- Jay'ne Camp
- Eddie Shane Cochran
- Frankie Shane Sykes

Resignation

- Heather Rose - Special Education Aide - Sandlick Elementary
- Rodney O'Quinn - Part-Time Cook - Ridgeview

Retirement

- Johnny Vance - Bus Driver - Clintwood Area

Dickenson County School Board Regular Meeting - Summary Minutes

November 17, 2021

Recommendations for Employment

- Daniel Ibrahim - Ridgeview Middle School - Middle School Math/Algebra I Teacher
- Lauren Johnson - Ridgeview High School - Special Education Teacher
- Rachel Lyall - Division-wide – All Schools Occupational Therapist
- Taylor Dotson - Ridgeview High School - Custodian
- Rachael Branham - Sandlick Elementary School - Part-Time Teacher Aide
- Brandi Kincaid - Clintwood Elementary School - Part-Time Teacher Aide
- Kathy Fuller - Sandlick Elementary School - Part-Time Cook
- Alesha Moore - Ridgeview Middle/High - Part-Time Cook
- Beverly Boyd - Ridgeview Middle/High - Part-Time Cook
- Karrie Nixon - Ervinton Elementary School - Part-Time Cook
- Mary French - Clintwood Elementary School - Part-Time Cook
- Michelle Mullins - Ervinton Elementary School - Part-Time Custodian

VIII. Adjournment: 7:17 p.m.

Following a motion by Jason Hicks and second, by Jamie Hackney; the meeting was adjourned. All votes aye.

Approved: December 15, 2021

Rick Mullins

Rick Mullins, Chairman

Tonya Baker

Tonya Baker, Clerk